

PONTIFICAL CATHOLIC UNIVERSITY OF RIO GRANDE DO SUL
School of Medicine
Postgraduate Program in Medicine/Pediatrics and Child Health
Re-ratification Regular Notice 01/2025
Selection for admission to Master's and Doctoral programs in 2025/1

1. The Coordination of the Postgraduate Program in Medicine/Pediatrics and Child Health (PGMPSC) of the School of Medicine of the Pontifical Catholic University of Rio Grande do Sul (PUCRS) publishes the rules of the Selection Process through Notice 01/2025 for admission in the first academic semester of 2025, at the Master's and Doctorate levels, in accordance with the requirements of the Program Regulations and the Statutes and General Regulations of the University.
2. The Program, concept 7 (seven) by CAPES, has 1 (one) area of concentration called Pediatrics. The program has the following lines of research: **Epidemiology, Immunology, Infectology, Neurosciences, Nutrition and Respirology**. Information about the area of concentration, lines of research and accredited professors can be obtained via the link <https://portal.pucrs.br/pesquisa/programas-de-pos/pediatria-e-saude-da-crianca>.

3. Eligibility

All holders of undergraduate diplomas in **Medicine/Pediatrics** or related areas, duly recognized by the Ministry of Education (MEC) or by the competent body of the country of origin, as well as undergraduate graduates, may take part in the Master's Degree Selection Process, provided that they can prove the conclusion of the course on a date prior to enrollment in the Postgraduate Program. Likewise, all holders of Bachelor's and Master's degrees in **Medicine/Pediatrics** or in related areas, duly recognized and recommended by MEC/CAPES or by the competent body of the country of origin, as well as Master's degree graduates, may take part in the Doctorate Selection Process, provided that they can prove that they completed the course before enrolling in the Doctorate.

4. Places for students

This selection aims to fill up to 20 vacancies at Master's level and up to 15 vacancies at Doctorate level. In addition to the 20 (twenty) places on offer at Master's level, 02 (two) places will be offered to foreign candidates and 02 (two) places will be offered to self-declared black, brown or indigenous candidates. Likewise, in addition to the 15 (fifteen) places on offer at PhD level, 02 (two) places will be offered to foreign candidates and 02 (two) places will be offered to self-declared black, brown or indigenous candidates. If

there are no candidates who meet the selection requirements, the places allocated to these candidates may be filled by other non-foreign candidates and self-declared black, brown or indigenous candidates.

5. Registration

Registration will take place exclusively on the Internet, via the link:

<https://webapp.pucrs.br/inscricao-stricto/#/login>, from **September 1 to November 29, 2024**.

After completing the online registration form, the candidate must pay the registration fee of R\$100,00.

6. Documents

When registering online, you must upload the documents specified below.

6.1. Identity card or, in the case of foreigners, passport or National Foreigner

Registration (RNE);

6.2. Individual Taxpayer Registration (CPF) (for Brazilians only);

6.3. Curriculum model Lattes/CNPq (<http://lattes.cnpq.br>). If foreign candidate, Curriculum *Vitae*;

6.4. A double-sided copy of your Bachelor's and/or Master's degree (the latter only for PhD candidates who already have a Master's degree) or proof of the Bachelor's or Master's degree completion by the date of enrollment;

Note: Candidates who only present the official declaration of completion of their Bachelor's or Master's degree, issued by their university of origin, if selected, will have to present a copy of their Bachelor's or Master's degree diploma at their first registration. If the candidate does not submit this documentation at registration, s/he will lose the place.

6.5. Copy of the academic transcript of the Bachelor's and/or Master's degree (the latter only for PhD candidates who already have a Master's degree);

6.6. Research Proposal (**maximum three pages**);

6.7. Copies of book chapters and the first page of published articles and abstracts included in the Lattes CV. Scientific production will be considered for the last 8 years.

6.8. Letter of acknowledgement from the prospective supervising professor

(<https://www.pucrs.br/medicina/wp-content/uploads/sites/22/2023/09/Termo-de-Provavel-Orientador-Ped.doc>);

Note: To obtain this document, the candidate must choose a lecturer and contact him/her via the e-mail address provided in this link:

<https://portal.pucrs.br/pesquisa/programas-de-pos/pediatria-e-saude-da-crianca/>

6.9. Candidates with disabilities or special educational needs who require specific assistance or adapted material must attach a recent report (maximum 12 months) to the

documentation, issued and signed by a specialist accredited by the Regional Medical Council (CRM). The document must specify the nature, type and degree of disability, as well as the conditions recommended for carrying out the assessment activities provided for in this Notice.

6.10. A certificate of proficiency in **English from a post-graduate course at a Brazilian higher education institution**, with a minimum mark of 7.0 (seven), not older than 10 (ten) years from the date of completion. This certificate is of a qualifying nature and is not compulsory for admission to the course;

6.11. Minimum requirements for direct entry to the PhD course:

- Publication with first author status (qualified by the journal) of at least one full original article in a Qualis A indexed journal (CAPES Medicine II criteria), excluding case reports and letters to the editor;
- For students who have completed a residency, recognized by the MEC, or who can prove that they have participated for at least 12 months in a Scientific Initiation Program during their undergraduate studies, their position in the scientific publication does not need to be that of first author.

Registration will only be approved once the registration fee has been paid and all the documents listed above have been sent.

Documents that are not uploaded must be sent to pediatria-pg@pucrs.br by 29/11/2024.

The Secretariat will only confirm the registration of candidates who have *uploaded* the complete documentation via the registration system. If this e-mail is not received, the candidate should contact the PPG Pediatrics Secretariat by e-mail at pediatria-pg@pucrs.br or by telephone: (51) 3353.3840.

7. The Selection Process

7.1. The Selection Committee

The Selection Committee will be made up of professors accredited in the Postgraduate Program in Medicine/Pediatrics and Child Health.

7.2. Stages of the Selection Process

- Curriculum analysis;
- Analysis of the Research Proposal;
- Individual interview.

All the stages are qualifying.

7.3. Selection Criteria

7.3.1 Analysis of the Lattes CV (or *Curriculum Vitae*, if foreign candidate), weight 5 (five) Doctorate and weight 4 (four) Master's degree. The following items will be assessed:

- Academic background/titles;
- Professional Experience;
- Scientific Bibliographic Production (copies of publications in books, as well as publications in digital libraries of articles and abstracts, both for the last 8 (eight) years, will be used as supporting documents).

7.3.2 Analysis of the Research Proposal weight 1 (one) Doctorate and weight 0.5 (five tenths) Master's degree; the project proposal must be a maximum of 3 pages, taking into account the bibliographical references. The following items will be assessed:

- Feasibility;
- Originality;
- Scientific and clinical relevance;
- Ethical criteria.

7.3.3 Individual Interview: weight 3.5 (three) Doctorate and weight 5.0 (five) Master's degree. The following aspects will be assessed:

- Mastery of the research proposal;
- The candidate's academic record;
- Availability of the candidate to carry out the research.

Note: The interviews will be held via videoconference from **December 2 to 6, 2024**. Further details, specific dates and times will be emailed to candidates.

7.3.4 **English language** proficiency in **postgraduate courses at Brazilian higher education institutions**, with a minimum score of 7.0 (seven), not exceeding 10 (ten) years from the date of completion, weight 0.5 (five tenths).

7.4 Final ranking

7.4.1 The final grade for each candidate will be the weighted average obtained from the analysis of the Curriculum Vitae, the analysis of the Research Proposal, the Individual Interview and the English language proficiency certificate.

7.4.2 Only candidates who obtain an average equal to or greater than 5.0 (five) will be considered successful.

7.4.3 The ranking of successful candidates will be organized in the descending order of
7.4.4 the candidates' final grades.

7.4.5 In the event of a tie, the tie-breaking criteria will be in the following order:

- 7.4.5.1 The candidate with the highest score in the evaluation of the Curriculum Lattes;
- 7.4.5.2 The candidate with the highest score in the interview.

8 Results of the Selection Process

The list of selected candidates and the list of alternates will be published **by December 17, 2024** on the Program's website: <https://portal.pucrs.br/pesquisa/programas-de-pos/pediatria-e-saude-da-crianca>.

9. The timetable

Activity	Date
Publication of Notice 01/2025	01/09/2024
Registration period	From 01/09 to 29/11/2024
Interviews	02 and 06/12/2024
Publication of the results of the Selection Process	Until 17/12/2024

10. General Provisions

- 10.1. The candidate's registration implies acceptance of the rules for this Selection Process contained in this Notice.
- 10.2. The deadline for appealing the final results of the Selection Process for the Postgraduate Program in Pediatrics and Child Health will be one (1) working day from the date of publication. Any appeal requests should be sent to pediatria-pg@pucrs.br and will be analyzed and judged by the Program's Coordinating Committee.
- 10.3. The documents of not approved candidates and selected candidates who fail to enroll in the program will be deleted from the system after the enrollment period.
- 10.4. Any cases not covered by this Notice will be resolved by the Coordinating Committee of the PUCRS Postgraduate Program in Medicine/Pediatrics and Child Health.

Porto Alegre, September 1, 2024.



Prof. Dr. Marcus Herbert Jones
Coordinator of the Graduate
Program in Pediatrics and Child
Health