



PONTIFICAL CATHOLIC UNIVERSITY OF RIO GRANDE DO SUL
School of Humanities
Graduate Program in Sociology and Political Science
Regular Notice 01/2025
Selection for admission to Master's and Doctoral programs in 2025/01

1. The Coordination of the Graduate Program in Sociology and Political Science of the School of Humanities of the Pontifical Catholic University of Rio Grande do Sul (PUCRS) hereby publishes the rules of the 01/2025 Selection Process for admission to the first academic semester of 2025 at the Master's and Doctoral levels, in accordance with the requirements of the Program Regulations and the University's Statutes and General Regulations.

2. The Program, concept 6 (six) in the Coordination of Superior Level Staff Improvement (CAPES), has 1 (one) area of concentration called Society and Democracy.

The program has the following lines of research: Citizenship, inequalities and social policies; Diversity, generations and everyday life; Political institutions and democracy, and Political sociology of international relations.

Information about the area of concentration, lines of research and accredited professors can be obtained through the link <https://portal.pucrs.br/pesquisa/programas-de-pos/sociologia-e-ciencia-politica>

3. Eligibility

All holders of undergraduate degrees, duly recognized by the Ministry of Education (MEC) or by the competent body in their country of origin, as well as undergraduate graduates, may take part in the Master's Degree Selection Process, provided that they can prove that they completed the course before enrolling in the Postgraduate Program. Likewise, all holders of Bachelor's and Master's degrees, duly recognized and recommended by MEC/CAPES or by the competent body in their country of origin, as well as Master's degree graduates, may take part in the Doctorate Selection Process, provided that they can prove that they completed the course before enrolling in the Doctorate.

4. Places for students

This selection aims to fill up to 07 places for candidates at Master's level and up to 07 vacancies at Doctorate level. In addition to the 07 (seven) places on offer at Master's level, 2 (two) places will be offered to foreign candidates and 2 (two) places will be offered to self-declared black, brown or indigenous candidates. Likewise, in addition to the seven (07) places on offer at PhD level, two (2) places will be offered to foreign candidates and two (2) places will be offered to self-declared black, brown or indigenous candidates.

If there are no candidates who meet the selection requirements, the places allocated to these candidates may be filled by other non-foreign candidates and self-declared black, brown or indigenous candidates.

5. Registration

Registration will take place exclusively via the Internet at the following link: <https://webapp.pucrs.br/inscricao-stricto/#/login> from 01/09/2024 to 25/11/2024.

After completing the online registration form, the candidate must pay the registration fee of R\$ 100,00.

6. Documents

When registering online, you must upload the documents specified below.

6.1. Identity card or, in the case of foreign students, passport or National Foreigner Registration (RNE);

6.2. Individual Taxpayer Registration (CPF) (only for Brazilians);

6.3. Curriculum model Lattes/CNPq (<http://lattes.cnpq.br>). If foreign candidate, Curriculum Vitae;

6.4. Copy of the academic transcript of the Bachelor's and/or Master's degree (the latter only for PhD candidates who already have a Master's degree);

6.5. Bachelor's and/or Master's degree diploma (only for PhD candidates) or proof of Bachelor's or Master's degree completion by the date of enrollment;

6.6. Copy of proof of payment for registration;

Note: Candidates who submit only an official declaration of completion of their Bachelor's or Master's degree, issued by their university of origin, will, if selected, be required to submit a copy of their Bachelor's or Master's degree diploma at their first registration. If you do not submit this documentation at the time of registration, you will lose your place.

6.7. Candidates with disabilities or special educational needs who require specific assistance or adapted material must attach a recent report (maximum 12 months) to the documentation, issued and signed by a specialist accredited by the Regional Medical Council (CRM). The document must specify the nature, type and degree of disability, as well as the conditions recommended for carrying out the assessment activities provided for in this Notice.

6.8. Only for candidates who are still studying for a Master's degree at the time of selection, in place of item 6.4 above: submit a certificate of approval in the qualifying exam or a declaration of expected defense signed by the professor advising the Master's degree course;

6.9. Memorial (only for Master's candidates), according to the instructions in ANNEX 1;

6.10. Research project (only for PhD candidates);

7. The Selection Process

7.1. The Selection Committee

The Selection Committees are made up of professors integrating the Graduate Program in Sociology and Political Science, representing all four lines of research: Citizenship, inequalities and social policies; Diversity, generations and everyday life; Political institutions and democracy; and Political sociology of international relations. The appointed Committees will monitor the selection process and will be responsible for: (a) drawing up the thematic questions for the individual interviews; (b) analyzing the documentation submitted; (c) evaluating the memorial; (d) conducting the interview; (e) evaluating the project and Lattes, (f) pass or fail candidates.

7.2. Stages of the Selection Process

The selection process will consist of two stages, the first of which will be eliminatory and the second of which will be eliminatory and qualifying, for both the Master's and Doctorate courses.

First stage:

1. Analysis of the documentation required for enrollment - curriculum vitae, considering publications in journals and books, presentation of papers at events, academic insertion and adherence of production to the scope of at least one of the lines of research.

2. Exclusively for the Master's Degree: Evaluation of the Memorial, which will take into account the following criteria: a) Suitability of the Memorial to the line of research chosen by the candidate; b) Merit, originality and relevance of the Dissertation proposal (second part of the Memorial); c) Focus and clarity of the objectives of the dissertation proposal; d) Feasibility of the proposal.

3. Exclusively for the Doctorate: Evaluation of the research project, which will take into account the following criteria: a) Adequacy of the project to the line of research chosen by the candidate; b) Merit, originality and relevance of the project; c) Focus and clarity of the project's objectives; d) Feasibility of the project, considering the methodology, theoretical basis and timetable.

After the preliminary stage of analyzing the documentation and evaluating the research project (Doctorate) or the Memorial (Master's), the candidate's suitability to proceed to the 2nd stage will be decided. Only candidates deemed suitable by the Selection Committee will proceed to the 2nd stage.

Second stage:

Interview considering the defense of the candidate's research project (Doctorate), memorial (Master's) and production, as well as interest and availability to attend the respective course. All interviews will be conducted by videoconference.

7.3. Selection Criteria

1st stage

- Analysis of documentation: 3.0 points;
- Evaluation of the research project or memorial: 3.0 points

2nd stage

- Interview: 4.0 points.

Tie-breaking criteria: highest score, in order, in the evaluation of the research project (Doctorate) or Memorial (Master's), in the interview and in the analysis of the documentation.

7.4. Final ranking

Candidates who obtain at least 7 (seven) points in the sum of the evaluation criteria of the two stages will be considered successful.

The final result will be published on the basis of the candidates' ranking (grade).

8. Results of the Selection Process

The list of selected candidates and the list of alternates will be published by December 18, 2024 on the Program's websites <https://portal.pucrs.br/pesquisa/programas-de-pos/sociologia-e-ciencia-politica>

9. The timetable

Activity	Date
Publication of Notice 01/2025	01/09
Registration period	01/09 to 25/11
Delivery of the documents requested in item 6.	Until 25/11
Analysis of the Project (Doctorate), the Memorial (Master's) and the Documentation (for all candidates)	26/11 to 04/12
Announcement of the results of the first stage	05/12
Conducting interviews (videoconference)	06/12 to 11/12
Publication of successful candidates - ranking order	12/12
Deadline for appeals	13/12
Sending the reply to the appeal request	16/12
Publication of the results of the selection process	18/12

10. General Provisions

10.1. The candidate's registration implies acceptance of the rules for this Selection Process contained in this Notice.

10.2. The deadline for appealing the final results of the Selection Process for the Graduate Program in Sociology and Political Science will be one (1) working day from the date of publication. Any appeal requests should be sent to the following [e-mail](mailto:sociologiaepolitica@pucrs.br) address sociologiaepolitica@pucrs.br in a duly signed document, with justification of no more than 10 lines. These requests will be analyzed and judged by the Program Coordinating Committee.

10.3. The documents of not selected candidates and selected candidates who fail to enroll in the program will be deleted from the system after the enrollment period.

10.4. Any cases not covered by this Notice will be resolved by the Coordinating Committee of the Postgraduate Program in Sociology and Political Science at PUCRS.

Porto Alegre, September 1, 2024.



Prof. Dr. Rafael Machado Madeira

Coordinator of the Graduate Program in Sociology and Political Science

ANNEX I

MEMORIAL (Master's Degree)

The Selection Committee uses the Memorial as a tool to analyze the candidate's profile, looking at their academic and professional career.

When writing their Memorial, Master's candidates present a retrospective of their experiences as a student and/or professional. Based on this reflection, they explain the main reasons that encourage them to apply for a Master's degree in Sociology and Political Science at PUCRS.

It is suggested to write a Memorial in this way:

PART 1 - the candidate presents the most relevant aspects of their career - intellectual and professional background - analyzing them critically and/or relating them to their choice of Master's Degree in Sociology and Political Science.

PART 2 - the candidate briefly presents the topic he/she intends to investigate, indicating one of the four lines of research of the Graduate Program in Sociology and Political Science¹ with which he/she could possibly articulate, as well as his/her interests and possible research procedures.

In terms of format, the Memorial should be presented in accordance with the following rules: no more than 10 pages (with bibliography); Times New Roman or Arial font; size 12; 1.5 spacing; author/date; explanatory notes, where necessary, at the bottom of the page itself.

¹For more information on the lines of research of the Graduate Program in Sociology and Political Science at PUCRS, we recommend candidates to consult the website: <http://www.pucrs.br/humanidades/programa-de-pos-graduacao-em-cienciassociais/>